



Government of Jammu and Kashmir
Estate Department, Civil Secretariat, Jammu

C I R C U L A R

Subject:- Execution of Civil / Electric works and providing of furnishing / furniture items by the Estates Department.

Attention of all the concerned field agencies is invited towards this Directorate Circular dated 20.03.2015, 27.05.2015 followed by Advisory communication dated 12.06.2015 (copies enclosed) whereunder it has been amply made clear that no work regarding upgradation / renovation and new construction is to be taken up without administrative approval from the competent authority. It has been brought into the notice of this Directorate that the field agencies on the demand of various tenants undertake works in anticipation of budgetary provision and administrative approval from the competent authority thus creating unauthorized liability. This has been viewed very seriously by the higher authorities. It is once again impressed upon all the field agencies that no new construction work, upgradation / renovation / re-modelling shall be executed without prior approval of competent authority and beyond budgetary provision. Besides this, the furniture and furnishing and electric items shall also be restricted to the provisions as laid down in the Government Order No. 287-Est of 2009 dated 09.01.2009. In addition to this the works of emergent nature wherever required to be executed shall be done after following all codal formalities. Besides this, the Advisory guidelines of State Vigilance Commission on this subject shall be followed in letter and spirit.

Any officer / officials found involved in deviating from the Circular instructions and the Government Order on the subject as mentioned above shall be personally liable and strict action as warranted under law shall be taken against him/her.

(Dr. G. N. Itoo) KAS
Director Estates.

Dated 08.04.2016

No: Est/Accts/31/2005/P-I

Copy to the following :-

1. Director Vigilance Organization, J&K Jammu for information
2. Secretary, State Vigilance Commission, J&K Jammu for information
3. Deputy Director Estates Jammu / Srinagar for information and necessary action.
4. Chief Accounts Officer, Directorate of Estates, J&K for information and necessary action.
5. Executive Engineer, Estates Division Jammu / Srinagar for information and necessary action.
6. PS to FC Estates for information of Financial Commissioner Estates
7. I/C Central Furniture Store, Civil Secretariat Jammu / Srinagar for information and n/a.

Government of Jammu and Kashmir
Estates Department Civil Secretariat
Jammu

C I R C U L A R

Subject: Execution of Civil/Electric works and providing of furnishing/ furniture items by the Estates Department.

Attention of all the concerned is invited towards Government Order No. 287-Est of 2009 dated 09.11.2009 whereunder a ceiling has been fixed for renovation/upgradation of VIP and other accommodations provided by the Estates Department.

It is impressed upon all the concerned that the ceiling provided under above order shall be implemented strictly in letter and spirit. In case there any unavoidable new work to be undertaken beyond the permissible limit, same should be projected before the competent authority for accord of approval under rules. No officer/official shall initiate work on such projects without approval of competent authority.

In case any officer/official is found observing the above circular instructions in breach, action shall be taken against such persons under rules.



(Dr. G.N. Itoo) KAS
Director Estates

Io: Est/Accts/31/2005/P-II

Dated: 20.03.2015

Copy to the following for inf. and n/a :

- . Chief Accounts Officer Estates Department
- . Deputy Director Estates Jammu/Kashmir.
- . Executive Engineer Estates Division Jammu/Kashmir
- . Assistant Estates Officers Jammu/Kashmir
- . Concerned file

Government of Jammu and Kashmir
Estates Department Civil Secretariat

Jammu

Circular

27th May 2015

Subject: Execution of Civil/Electric works and providing of furnishing/ furniture items by the Estates Department.

Attention of all the concerned is invited towards this office circular instructions issued under endorsement No. Est/Accts/31/2005/p-I/54-PS dated 20.03.2015 on the subject. During the recent past reportedly some works have been initiated in the Estates Department on the request of various dignitaries in anticipation of the required approval of the competent authority which is totally against the standing orders/instructions on the subject and the above circular instructions.

It is once again enjoined upon all the officers/officials to ensure that no deviation is made from the standing rules/instructions on the subject as already conveyed vide circular dated 20.03.2015(copy enclosed).


(Dr. G.N. Itoo) KAS 27/5/15
Director Estates

No: Est/Accts/31/2005/P-I/

Dated: 27-05-2015

Copy to the following for :

1. Deputy Director Estates Jammu/Kashmir.
2. Executive Engineer Estates Division Jammu/Kashmir
3. Assistant Estates Officers Jammu/Kashmir
4. Concerned file



Government of Jammu and Kashmir
Estates Department Civil Secretariat
Srinagar

Executive Engineer,
Estates Division,
Srinagar/Jammu.

No: PS/DE/2015/1018

Dated: 12-06-2015

Sub: Execution of civil/electric works in the Estates Department.

Sir,

It has been brought into the notice of the higher authorities that various civil/electric works are being executed in the Estates Department without prior approval of the competent authority which matter has been taken very seriously because there are already clear cut circular instructions vide circulars dated 20.03.2015 and 27.05.2015(copies enclosed) impressing upon of the concerned not to initiate any work without prior permission of the competent authority.

I am directed to request you to furnish the details of civil/electric works under progress and new works initiated, if any, after the issuance of above quoted circular instructions. The reply may be furnished to this office through return fax keeping in view the urgency of the matter. Matter Most Urgent.

Yours faithfully,

(Nissar Ahmad)

Assistant Director Estates
Central

Copy to the:

1-2. Deputy Director Estates Jammu/Srinagar for inf. n/a.

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