



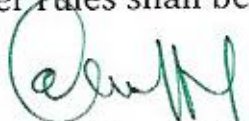
Government of Jammu and Kashmir  
Civil Secretariat Estates Department  
Srinagar/Jammu

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Circular

**Subject: Conducting of Physical Verification of Stores.**

1. Whereas, vide Government Order No.433-DE of 2009 dated 08.07.2009 various committees have been constituted for the purpose of survey of unserviceable stocks of Deputy Director Estates/ Executive Engineer Estates Division and central furniture Store Jammu/Srinagar for preparing an inventory thereof for inspection of unserviceable stocks in the stores and furnish report along with the list of unserviceable articles for perusal of competent authority for accord of sanction to the auction of the same.
2. Whereas, the said Committees had to submit report within one month, but nothing concrete has been heard from concerned side till date though several reminders were issued from time to time latest on 08.12.2015.
3. It is once again enjoined upon the concerned committees to complete the job up to 25.02.2016 positively and submit the report within stipulated time frame. Any deviation from the said instructions shall be viewed seriously and disciplinary action as warranted under rules shall be initiated against the defaulter(s).

  
(Dr.G.N.Itoo)KAS  
Director Estates

No. Est/PS/199/2016

Dated:10.02.2016

**Copy to the:-**

1. Chief Accounts Officer, Estates Department, J&K to coordination the submission of reports within stipulated time period.
2. Deputy Director Estates Kashmir/Jammu.
3. Executive Engineer Estates Division Kashmir/Jammu
4. Asstt. Director (Central) Estates.
5. I/C CFS Srinagar/Jammu
6. I/C website for uploading circular.