

# ***RTI Handbook***

***Of***

***Estates Department***

***Under***

***J&K Right to Information Act, 2009***

**Table of contents.**

<b>Sr No.</b>	<b>Chapter</b>	<b>Page No.</b>
01	<i>Introduction</i>	1
02	<i>Particulars of Organization, Functions and Duties</i>	2-6
03	<i>Powers and Duties of Officers and Employees</i>	7
04	<i>Rules, Regulation, Instructions, Manual and Records, for Discharging Functions</i>	8
05	<i>The names, designations and other particulars of the Public Information Officers.</i>	9
06	<i>Administrative Hierarchy</i>	10-14
07	<i>Budget Allocation of each of its agency</i>	15
08	<i>The net monthly remuneration (excluding GPF &amp; other deductions) received by each of the officers and employees of the Estates Department</i>	16-24

## Chapter 1

### Introduction

*The Estates Department came into existence in the year 1968. Prior to this all Government Bungalows/Buildings/Quarters/Commercial units were controlled/managed by Housing Division of PWD(R&B) circle in both Jammu and Srinagar division. In the year 1972 Estates department was re-organized and two posts of Deputy Director Estates Jammu and Srinagar was created. The Deputy Directors are Divisional Head who administer the estates Department in both the divisions. The maintenance and repair of Bungalows/Quarters in done by Executive Engineer Estates of concerned division.*

*The Hon'ble Chief Minister is the Minister in charge of the Estates Department. Principal Secretary to HCM is the Administrative Head of the department while Director Estates is the Head of the Department.*

*The Estates department is primarily responsible with the job of maintenance and upkeep of the Civil Secretariat Jammu/Srinagar, Legislative Assembly Complex Jammu/Srinagar, Old Assembly Complex Srinagar, Old Secretariat Srinagar besides other Move offices. The department provides residential accommodation facilities to Hon'ble Ministers, legislators, Ex-Legislators, Hon'ble Judges of the High Court and move and non-move employees both at Jammu and Srinagar. The Department owns and maintain 3199 residential units in Jammu and 1299 residential units in Srinagar.*

## **Chapter:- 2**

### **Particulars of Organization, Functions and Duties.**

#### **As per business rules the Estates Department performs following functions:-**

1) Maintenance of and control over secretariat Buildings including compounds and gardens.- (i) The Secretariat buildings including compounds and gardens and also permanent fixtures in them, will be managed by the Estates Section.

(ii) The allocation of rooms in the Secretariat for temporary or permanent occupation, will be done by the Estates Section. The Departments of the Secretariat and also any other office located in Secretariat buildings will address the Estates Section, if any accommodation is required or can be relinquished by them or if any structural repairs or additions or alterations to the building are desired.

(iii) The Roads and Buildings Department will, as usual maintain the buildings and its permanent fixtures improvement and repairs to them will also be attended to by that Department and the Estates Section may affect repairs and install minor fixtures up to the limit that may fixed by Government. The Section will/be responsible for the general condition of the buildings including the glass in each room and fixture, for keeping watch against attacks of, white ants and for giving strict attention to the cleanliness and neatness of the interior, exterior and the surroundings etc. The necessity of any improvements in or repairs to the buildings, will when arise, be brought to the notice of the Assistant Engineer Incharge of the Secretariat buildings.

2) Conservancy and watching staff.—(i) The conservancy and watching staff of the secretariat will be under the control of the Estates Section.

*(ii) The conservancy Staff will clean the office rooms, lawns and compounds under the supervision of a Jamadar.*

*(iii) The Farashes will work under the supervision of a Head Farash and ensure that the rooms and lawn in their charge are cleaned by the conservancy staff daily. They will open all rooms two hours before the office time and hand over their charge to the, orderlies attached to the officers and section concerned at the time offices open. The Charge of these rooms will be taken by them again from the orderlies as soon as the officers and the staff leave the rooms in the evening. Dusting of the furniture of the rooms will also be attended to by the Farashes.*

*They will also see that all lights beaters and fans have been switched off and all stoves and sagries put out. Then all the window and doors will be closed by them and the doors locked properly. The keys of the doors will be deposited by them in a trunk or in a almirah of the Estates Section.*

*(iv) The gardens attached to the Secretariat building will be looked after by the Estates section. The gardeners will be under the administrative control of the Estates Section.*

*3) Guards and Receptionists. (i) In addition to the Police Guards sanctioned for watch and ward of the secretariat buildings during day and night, the Estates Section will keep Chowkidars on duty who will see that nothing leaves the office without a pass, signed by an officer no below, the rank of Superintendent. No article accompanying a Gazettee officer will require a pass.*

*(ii) No member of the Public will be allowed to visit the section and see member of staff. If, however, any member of the Public has any business pending in a department of the Secretariat he may obtain an entry pass from the Receptionist to be stationed by the Estates*

*Section in the outer portion of Secretariat buildings and call on the under Secretary or any other higher officer of the Department concerned.*

*4) Cycle Stand. The estates Section will keep Chowkidars on duty from 9 A.M to 6 P.M on the Cycle stand. Whenever a cycle is deposited in the stand, the chowkidars on duty shall give it a brass token with a number and hand over an other brass token bearing the same number to the owner. The chowkidar will be solely responsible for the safety of the cycles, so long as they are in his custody.*

*5) Motor Sheds. Motor sheds intended for the cars of Ministers and officers will be under the charge of the Estates Section. Sheds will be reserved for the cars of Ministers.*

*6) Furniture etc. Arrangements for the supply and repairs of furniture, movable screens, curtains, chocks trunks, table covers, locks, Durries, Gubass, Namdas etc. will be arranged by the Estate Section, subject to such orders as may be issued from time to time. All new purchases will be made by the Estate Section. They will also maintain a Store for such articles as may not be in use, for issue and return whenever needed.*

*7) Electric Installation. The Estate Section will arrange through the electrical Department for the purchase of fans, beaters, bulbs call-bells and other electrical requirements for secretariat and keep them in stock for meeting the requirements of the Department. The fittings, repairs and removal of lines, fans etc. will be done by the staff of the Electrical Department on duty in the Secretariat buildings.*

*8) Waste Paper. (i) Every working day before 10 A.M the wastepaper of the previous day will, under the supervision of the head Head Farash of the conservancy and watching staff, be collected and sent to the waste paper room the key of which will be kept by the Head Farash.*

*(ii) The Head Farash should ensure that no file or paper, which is not treated as waste paper, gets mixed up and goes into the waste paper room.*

*(iii) The Head Farash will inform the concerned cleark of his office whenever the waste paper room is three fourths full. The cleark will then give three clear days notice to the contractor to be appointed by the Department*

*(iv) All papers taken over by the contractor shall be weighed and paid for by the contractor according to approved rates. The cost will be remitted to the Treasury as receipts.*

*9) Telephones:- All the departments of the Secretariat will send the requisitions for installation of telephone connections at the offices and residences of the Ministers and the officers to the Estate section Disconnection of telephone connection will also be attended to by this section. It will keep the General Section of the Department concerned informed about the date of installation and disconnection of each telephone number.*

*10) Maintenance of Typewriters and Clocks: All typewriters of the Secretariat will be under the charge of the Estate Section. The Estate Section will arrange for the regular oiling, cleaning and repairs of all the typewriters. Similarly maintenance of clocks and their fitting etc. also be looked after by this section. The Estate section will also see that the typewriters are not mishandled and incase any typist does it, it will bring the same to the notice of the Secretary concerned.*

*In addition to above following general functions are performed by the department:-*

- 1) Allotment and vacation of accommodation as per provisions of J&K Estates Department (Allotment of Government accommodation) Regulation, 2004-enforcement thereof.*

- 2) *Maintenance and upkeep of records relating to allotment and vacation of specified accommodations in Directorate and Divisional offices.*
- 3) *Proper maintenance of ledgers relating to licence fee/recoveries in Divisional offices.*
- 4) *Timely issuance of Non Demand Certificate at the time of retirement/vacation.*
- 5) *Proper maintenance of assets by way of up gradation, repair, renovation and alternation.*
- 6) *Assessment of rent by engineering wing.*
- 7) *Keeping general watch over unauthorized occupant and subletting.*
- 8) *Maintenance and up gradation of waiting list of applicants for accommodation.*
- 9) *Pursuing of litigation and settlement of court cases.*
- 10) *Implementation of provisions of RTI Act 2009 in letter and spirit.*
- 11) *Redressing of complaints/grievance of allottees on daily basis.*
- 12) *Resolution of service related matters.*



## **Chapter:- 3**

### ***Powers and Duties of Officers and Employees***

---

*The Administrative Secretary of the department is assisted by Director Estates who being HOD is further assisted by two Deputy Directors of the respective Divisions , two Executive Engineers for both the divisions, Chief Accounts Officer, Deputy Director Planning and two Assistant Directors.*

*Down below the Assistant Directors there is an established non-gazetted administrative hierarchy headed by Section officer. The procedures for dealing with the cases and the functions of the non-gazetted staff have been defined in the **Secretariat Manual**.*

## **Chapter:- 4**

### ***Rules, Regulation, Instructions, Manual and Records, for Discharging Functions.***

- 1) *Allotment of Government Accommodation regulation 2004*
- 2) *Eviction of Unauthorized occupants act, 1988.*

*Also available on Website of Estates Department, i.e: [jkestates.nic.in](http://jkestates.nic.in)*

## Chapter:- 5

### *The Names, Designations and other particulars of the Public Information Officers.*

#### ***1<sup>st</sup> Appellate Authority:-***

1	<b>Name</b>	Sheikh Fayaz Ahmad, KAS
2	<b>Designation</b>	Director Estates.
3	<b>Ph. No. Office</b>	Jammu- 0191 2562729 Srinagar- 0194-2452302-
4	<b>Fax</b>	-do-
5	<b>Email</b>	
6	<b>Address</b>	Estates Department, Civil Secretariat Jammu/Srinagar..

#### **Public Information Officers:**

1	<b>Name</b>	Sh.Mazahir Hussain Shah (Jr.KAS)	Sh.Mushtaq Ahmad Rather (KAS)	Sh.Rakesh Mangotra (KAS)	Er.Asgar Hussain Wattali	Er. H.S. Sudan
2	<b>Designation</b>	Assistant Director Estates.	Dy. Director Estates, Srinagar	Dy. Director Estates, Jammu	Ex. Engineer Estates, Division Srinagar	Ex. Engineer Estates, Division Jammu
3	<b>Ph. No. Office with STD code</b>	Jammu-0191-2562729 Srinagar-0194-2452302	0194-2452435	0191-2543226	0194-2483081	0191—2547345
4	<b>Fax</b>	-do-	-do-	-do-	-do-	-do-
5	<b>Email</b>					
6	<b>Address</b>	Estates Department Civil Secretariat Srinaga/Jammu..	Press Colony Partap Park, Srinagar	Manda Hills, Jammu	Pollo View, Srinagar	Behind Shakuntla, Jammu

## Chapter:- 6

### Administrative Hierarchy.

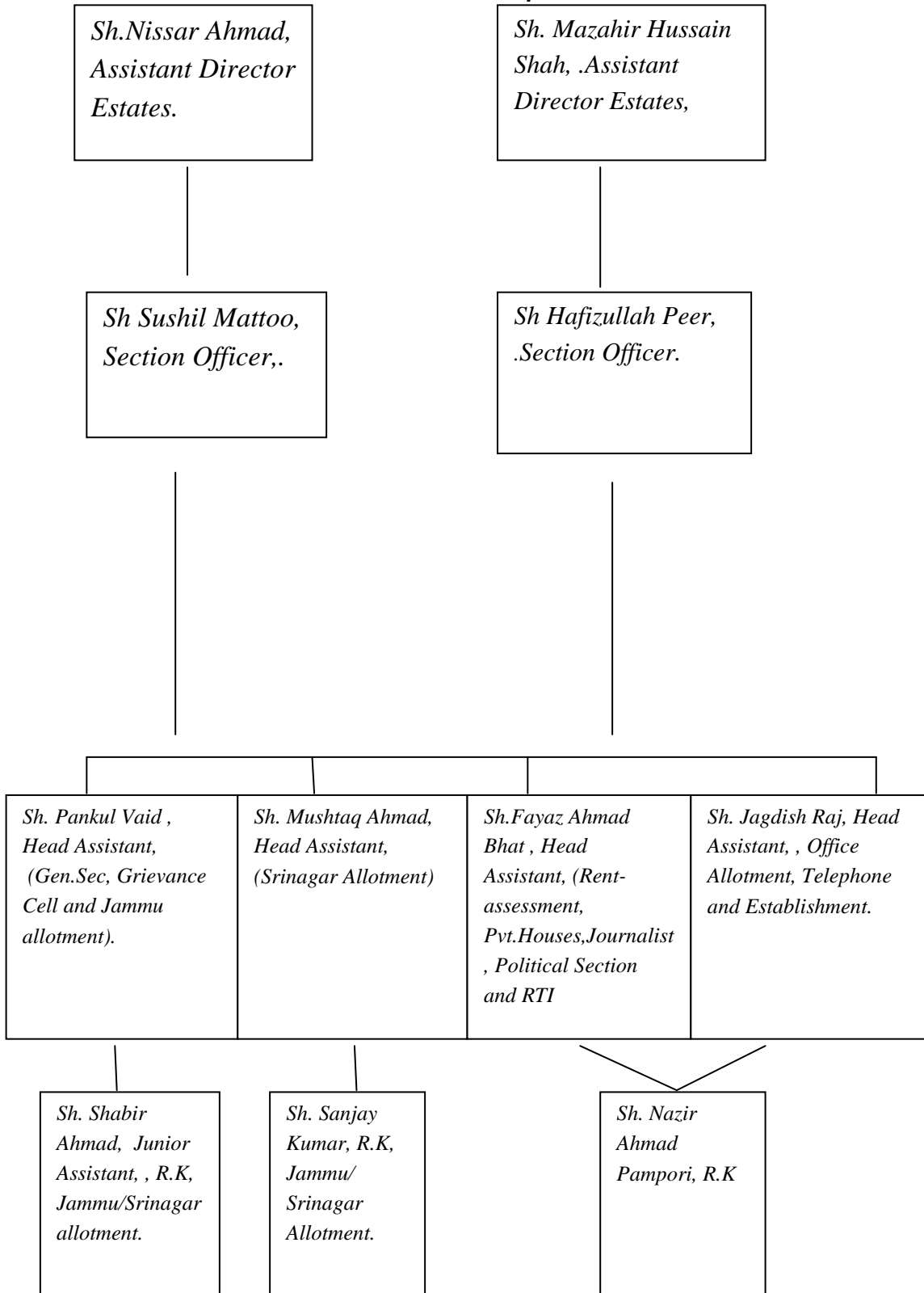
Hon'ble Chief Minister  
Minister I/c Estates

Principal Secretary  
Sh. B.BVyas, IAS

Director Estates  
Sh. Sheikh Fayaz Ahmad, KAS

<i>Sh. Mushtaq Ahmad Rather, KAS Deputy Director Estates, Srinagar</i>	<i>Sh. Rakesh Mangotra, KAS Deputy Director Estates, Jammu</i>	<i>Sh. Asgar Ali Wattali, Ex. Engineer Estates, Division Srinagar.</i>	<i>Sh. H.S. Sudan, Ex. Engineer estates, Division, Jammu</i>	<i>Sh. Vinod Kumar Sharma, Dy. Director, Planning.</i>	<i>Sh. Nissar Ahmad, Assistant Director Estates, Central.</i>	<i>Sh. Mazahir Hussain Shah, Jr. KAS Assistant Director, Estates.</i>	<i>Sh. R.S. Bali, Chief Accounts Officer.</i>
--	--	--	--	--	---	---	---

*Establishment Wing and Allotment Wing Jammu/Srinagar.*



***Planning and Statistical Wing.***

*Sh Vinod Kumar Sharma,  
Deputy Director Estates  
(Planning)*

*Smt. Rifat Rasool,  
Junior Assistant.*

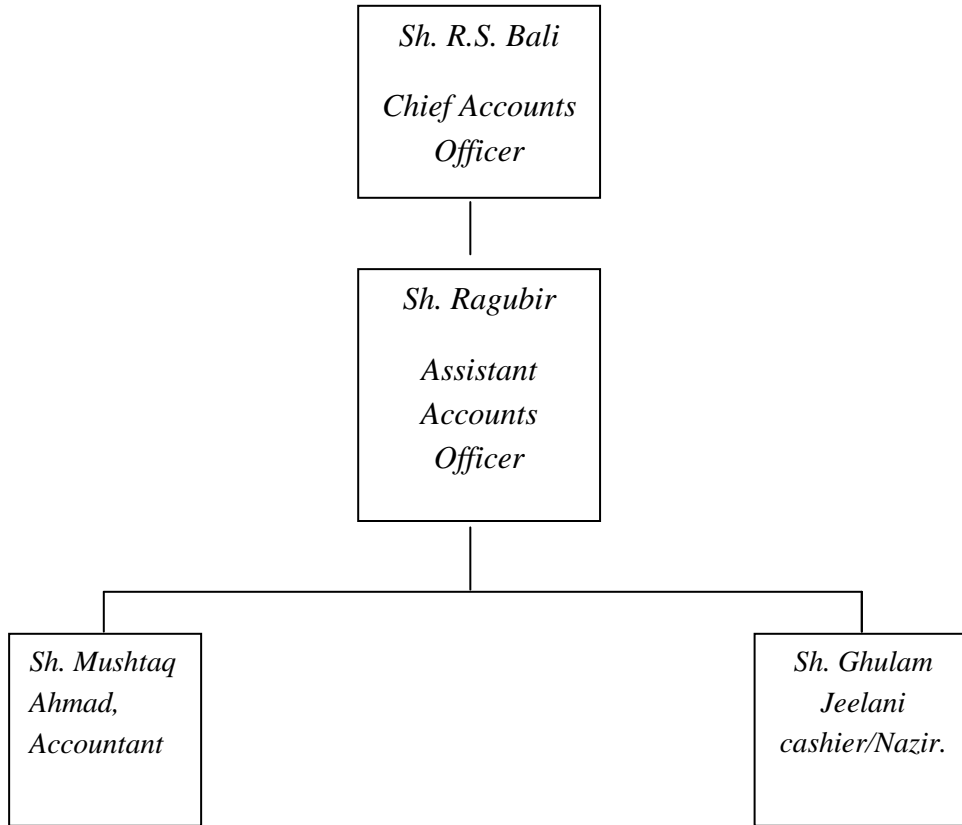
**Legal Wing**

*Sh. Ghulam Mohammad  
Bhat. Senior Law Officer.*

*Sh Hafizullah Peer, Section  
Officer*

*Sh. Hilal Ahmad, Junior  
Assistant*

**Accounts Wing.**





**Chapter: - 7**

**Budget Allocation of each of its agency.**

*Demand No. 24 Hospitality and Protocol,*

*:-Figures in lacs*

<b>Sr. No.</b>	<b>Allocation</b>	<b>Director Estates/Major Head</b>		<b>Dy. Director Estates, Division Jammu/Kashmir</b>		<b>Ex. Engineers, Estates Divisions Jammu/Kashmir</b>	
1	Non-plan Component	2055	7900.00	2216 H&UD, Salaries & others expenditure	1554.35	2216 H&UD, Salaries & others expendi ture	1842.68
		2059	165.00				
		2216 (M&R)	1200.00				
		B&C	600.00				
		Salaries & others expenditure	700.93				
2.	Plan Component	4059 ( Capital out lay 14-15)	2250.00				

## **Chapter:- 8**

### ***The net monthly remuneration (excluding GPF & other deductions) received by each of the officers and employees of the Estates Department.***

---

#### **Statement showing the pay for the year of the permanent establishment of Directorate of Estates**

<b>S.No.</b>	<b>Name of Employee</b>	<b>Designation</b>	<b>Pay Band</b>	<b>Grade Pay</b>
1	Sheikh Fayaz Ahmad	Director	37000- 67000+8700	8700
2	Ranbir Singh Bali	C.A.O.	15600- 39100+7600	7600
3	Vinod Kumar	Dy. Dir. Plg	15600- 39100+5200	5200
4	Nissar Ahmad	Asstt. Dir.	9300- 34800+4800	4800
5	Mazahir Hussain	do	9300- 34800+4800	4800
6	Raghu bir	A.A.O	9300- 34800+4600	4600
7	Sushil Mattoo	S.O	9300- 34800+4600	4600
8	Riyaz Ahmad Bangroo	Sr.Steno	9300- 34800+4600	4600
9	Hafizullah Peer	S.O	9300- 34800+4600	4600
10	Jagdish Raj	Head Asstt.	9300- 34800+4200	4200
11	Mushtaq Ahmad	Head Asstt.	9300- 34800+4200	4200
12	Fayaz Ahmad Dar	Head Asstt.	9300- 34800+4200	4200
13	Mushtaq Ahmad	Acctt.Asstt.	5200- 20200+2800	2800
14	Nazir Ahmad Pampori	Head Asstt.	9300- 34800+4200	4200
15	Pankul Vaid	Head Asstt.	9300- 34800+4200	4200
16	Hilal Ahmad Bhat	Jr.Assistant	5200-	1900

			20200+1900	
17	Shabir Ahmad Najar	Jr.Assistant	5200- 20200+2400	2400
18	Rifat Rasool	do	5200- 20200+1900	1900
19	Satpaul, Tech. Asstt.	Tech.Asstt.	9300- 34800+4200	4230
20	Gh. Mohd Bhat	Lift Operator	5200- 20200+2400	2400
21	Tariq Ahmad Bhat	-do-	5200- 20200+2800	2800
22	Kishore Kumar	-do-	5200- 20200+2800	2800
23	Dewan Chand	-do-	5200- 20200+2800	2800
24	Kuldeep Kumar	do	5200- 20200+2400	2400
25	Ashok Singh	Tel. Sup.	9300- 34800+4200	4200
26	Miss Mehmooda	Tel. Operator	9300- 34800+4200	4200
27	Daljit Singh	Receptionist	5200- 20200+2800	2800
28	Sajad Hussain	Tel. Operator	5200- 20200+2800	2800
29	Smt. Geeta Bhagat	-do-	5200- 20200+2800	2800
30	Mehreen Altaf	do	5200- 20200+1900	1900
31	Jahangir Mustafa Bhat	Driver	5200- 20200+2800	2800
32	Ashok Kumar Pandita	Pump Operator	5200- 20200+2400	2400
33	Farooq Ahmad Mahajan	Gate Supp	5200- 20200+1900	1900
34	Ab.Aziz Beig	Cycle Boy	5200- 20200+1900	1900
35	Azad Ahmad	Orderly	5200- 20200+1900	1900
36	Mohd Rajab Pandit	Jamadar	4440-7440+1800	1800
37	Yash Paul	Jamadar	4440-7440+1800	1800
38	Izhar Ahmad Wani	Orderly	5200- 20200+1900	1900
39	Ab.Rashid Bhat	Orderly	4440-7440+1800	1800
40	Afroz Ahmad	Jamadar-I	4440-7440+1800	1800

41	Sanjay Kumar	Orderly	4440-7440+1300	1300
42	Basharat Shaheen	Orderly	4440-7440+1400	1400
43	Nisar Ahmad Thakur	Orderly	4440-7440+1400	1400
44	Gh.Mohd Bhat	Gardner	4440-7440+1800	1800
45	Ab. Majid	Sanitary Supp	4440-7440+1800	1800
46	Murli Lal	Chowkidar	4440-7440+1650	1650
47	Mohd Amin Malik	Farash	4440-7440+1400	1400
48	Mohd Maqbool	Farash	5200- 20200+1900	1900
49	Ghulam Jeelani	Farash	4440-7440+1300	1300
50	Jalal-u-din	Helper	4440-7440+1650	1650
51	Amir Sheikh	Sanitary Atten.	5200- 20200+1900	1900
52	Ahad Sheikh	Sanitary Atten.	5200- 20200+1900	1900
53	Ahad Sheikh S/o Salam	Sanitary Atten.	5200- 20200+1900	1900
54	Mohd Sultan Sheikh	Sanitary Atten.	5200- 20200+1900	1900
55	Mohd Yasin Sheikh	Sanitary Atten.	4440-7440+1800	1800
56	Naseema Bano	Sanitary Atten.	4440-7440+1800	1800
57	Mohd Abdullah Sheikh	Sanitary Atten.	4440-7440+1800	1800
58	Ab. Majid S/o Mohd.	Sanitary Atten.	4440-7440+1800	1800
59	Mehraj -u-din sheikh	Sanitary Atten.	4440-7440+1800	1800
60	Gulla Sheikh S/oRasool	Sanitary Atten.	4440-7440+1800	1800
61	Gh. Mohd S/o Salam	Sanitary Atten.	4440-7440+1400	1400
62	Ali Mohd Sheikh	Sanitary Atten.	4440-7440+1400	1400
63	Farooq Ahmad Sheikh	Sanitary Atten.	4440-7440+1400	1400
64	Mohd Ismail Sheikh	Sanitary Atten.	4440-7440+1400	1400
65	Shakeel Ahmad Sheikh	Sanitary Atten.	4440-7440+1400	1400
66	Gh. Jeelani Sheikh	Sanitary Atten.	4440-7440+1400	1400
67	Khurshid Ahmad Sheikh	Sanitary Atten.	4440-7440+1800	1800
68	Mohd Yaqoob Sheikh	Sanitary Atten.	4440-7440+1400	1400
69	Zahoor Ahmad Sheikh	Sanitary Atten.	4440-7440+1400	1400
70	Mohd Syed Wagay	Sanitary Atten.	4440-7440+1400	1400
71	Mohd Akbar Sheikh	Sanitary Atten.	4440-7440+1400	1400
72	Showkat Ahmad Sheikh	Sanitary Atten.	4440-7440+1400	1400
73	Farooq Ahmad Sheikh S/o Rehman	Sanitary Atten.	4440-7440+1400	1400
74	Ab. Majeed S/o Lassa	Sanitary Atten.	4440-7440+1300	1300
75	Mehraj-ud-din Sheikh	Sanitary Atten.	4440-7440+1300	1300

76	Ab. Ahad S.o Subhan	Sanitary Atten.	4440-7440+1300	1300
77	Gh. Ahmad Sheikh	Sanitary Atten.	4440-7440+1300	1300
78	Firdous Ahmad	Sanitary Atten.	4440-7440+1300	1300
79	Mohd Sidiq	Sanitary Atten.	4440-7440+1300	1300
80	Bashir Ahmad S/o Khaliq	Sanitary Atten.	4440-7440+1300	1300
81	Mohd Amin S/o Ali Mohd	Sanitary Atten.	4440-7440+1300	1300
82	Bilal Ahmad	Sanitary Atten.	4440-7440+1300	1300
83	Jehangir Ahmad	Sanitary Atten.	4440-7440+1300	1300
84	Farooq Ahmad S/o Habib	Sanitary Atten.	4440-7440+1300	1300
85	Mushtaq Ahmad	Sanitary Atten.	4440-7440+1300	1300
86	Mohd Amin S/o Gh. Rasool	Sanitary Atten.	4440-7440+1300	1300
87	Bashir Ahmad S/o Ramzan	Sanitary Atten.	4440-7440+1300	1300
88	Ab. Ahad S/o Gh. Mohd, Khag	Sanitary Atten.	4440-7440+1300	1300
89	Mohd Aslam S/o Gulla	Sanitary Atten.	4440-7440+1300	1300
90	Mohd Aslam S/o Gh. Rasool	Sanitary Atten.	4440-7440+1300	1300
91	Ab. Rasheed Sheikh	Sanitary Atten.	4440-7440+1300	1300
92	Bashir Ahmad S/o Gulla	Sanitary Atten.	4440-7440+1300	1300
93	Ab. Ahad S/o Mohd Sheikh	Sanitary Atten.	4440-7440+1300	1300
94	Fayaz Ahmad	Sanitary Atten.	4440-7440+1300	1300
95	Nazir Ahmad	Sanitary Atten.	4440-7440+1300	1300
96	Ab. Majeed Naikoo	Sanitary Atten.	4440-7440+1300	1300
97	Shameema Bano	Sanitary Atten.	4440-7440+1300	1300
98	Taja Bano	Sanitary Atten.	4440-7440+1300	1300
99	Rafiq Bano	Sanitary Atten.	4440-7440+1300	1300
100	Asha Bano	Sanitary Atten.	4440-7440+1300	1300
101	Bashir Ahmad Bhat	Sanitary Atten.	4440-7440+1300	1300
102	Zahoor Ahmad	Sanitary Atten.	4440-7440+1300	1300
103	Manzoor Ahmad	Sanitary Atten.	4440-7440+1300	1300
104	Ab. Qayoom	Sanitary Atten.	4440-7440+1300	1300
105	Shabir Ahmad	Sanitary Atten.	4440-7440+1300	1300
106	Imtiyaz Ahmad	Sanitary Atten.	4440-7440+1300	1300
107	Javeed Ahmad	Sanitary Atten.	4440-7440+1300	1300
108	Afroz Ahmad	Sanitary Atten.	4440-7440+1300	1300
109	Mohd Ashraf	Sanitary Atten.	4440-7440+1300	1300
110	Farooq Ahmad	Sanitary Atten.	4440-7440+1300	1300
111	Ab. Raheem Bhat	Sanitary Atten.	4440-7440+1300	1300
112	Ab. Rehman Sheikh	Sanitary Atten.	4440-7440+1300	1300

**Deputy Director Estates, Jammu**

1	Rakesh Magotra	Dy:Director	25060	6600
2	Vinod Kumar Sharma	A.A.O	17080	4600
3	Kamal Kishore Gupta	Storekeeper	16390	4200
4	Mohd Fareed Shah	Accountant	10210	4220
5	Sunita Gupta	Sr. Asstt	13940	2800
6	Sandeep Salathia	Sr. Asstt	11280	2400
7	Madhu Sambyal	Sr. Asstt	9440	2400
8	Darshana Devi	Jr. Asstt	8570	1900
9	Nanak Chand	Jr. Asstt(OPG)	8120	1400
10	Shivani Devi	Jr. Asstt	5640	1900
11	Rajiv Gupta	Jr. Asstt(Adhoc)	5200	1900
12	Qimati Lal	Orderly	8970	1800
13	Satvinder Khajuria	Orderly	5380	1300
14	Sheela Devi	Orderly	4800	1300
15	Rattan Lal	Wachman	9660	1900
16	Bodh Raj	Wachman	4800	1300
17	Dara Singh	Wachman	4800	1300
18	Sham Lal	F.C.C	9490	1900
19	Parth Ram	F.C.C	9660	1900
20	Baldev Singh	F.C.C	9660	1900
21	Bua Ditta-II	F.C.C	9660	1900
22	Tilak Raj Billa	F.C.C	9660	1900
23	Mohan Singh	F.C.C	9500	1900
24	Surinder Kumar	F.C.C	9500	1900
25	Shiv Kumar	F.C.C	9130	1800
26	Om Singh	F.C.C	9300	1900
27	Ram Parshad	F.C.C	9300	1900
28	Mohd Ishfaq	F.C.C	9300	1900
29	Rajinder Singh	F.C.C	9300	1900
30	Bhag Chand	F.C.C	9300	1900
31	Bansi Lal	F.C.C	9300	1900
32	Tilak Raj-II	F.C.C	9300	1900
33	Chatoo Ram	F.C.C	9300	1900
34	Sher Singh	F.C.C	9480	1900
35	Randhir Singh	F.C.C	9130	1800
36	Shamboo Nath	F.C.C	9130	1800
37	Abdul Latif	F.C.C	9130	1800
38	Sardar Singh	F.C.C	9130	1800
39	Ganesh Dass	F.C.C	9130	1800

40	Paramjit Singh	F.C.C	8830	1800
41	Chanchalla W/o Puran	F.C.C	8280	1400
42	Rakesh Kumar S/o Sansar	F.C.C	7900	1300
43	Subash Chander.	F.C.C	8760	1650
44	Roop Chand	F.C.C	8620	1650
45	Raghubir Dass	F.C.C	8620	1650
46	Uttam Raj	F.C.C	8620	1650
47	Chanchalla	F.C.C	8620	1650
48	Ashok Kumar-II	F.C.C	8620	1650
49	Darshan Singh	F.C.C	8620	1650
50	Rashpaul Lal	F.C.C	8620	1650
51	Joginder Chand	F.C.C	8620	1650
52	Bharat Bushan	F.C.C	8620	1650
53	Ram Chand	F.C.C	8620	1650
54	Rakesh Kumar S/O J.Lal	F.C.C	8620	1650
55	Omkar Singh	F.C.C	8620	1650
56	Kamal Raj	F.C.C	8280	1650
57	Raman Gupta	F.C.C	7240	1400
58	Ram Kishore	F.C.C	7450	1400
59	Raj Kumar S/o Prem Nath	F.C.C	7610	1400
60	Santosh Kumari	F.C.C	6770	1300
61	Talib Hussain	F.C.C	6770	1300
62	Bunty Kumar	F.C.C	5180	1300
63	Ajay Kumar	F.C.C	5180	1300
64	Sunil Singh	F.C.C	5180	1300
65	Satish Kumar	F.C.C	4800	1300
66	Suresh Singh	F.C.C	4800	1300
67	Suman Devi	F.C.C	4620	1300
68	Swaran Singh	Helper	8440	1650
69	Bodh Raj S/o Hans Raj	Helper	8440	1650
70	Darshan Kumar	Helper	8440	1650
71	Chuni Lal	Helper	8440	1650
72	Joginder Lal	Helper	8280	1650
73	Rajinder Singh S/o Iqbal	Helper	8280	1650
74	Pawan Chowdhary	Helper	7840	1400
75	Karamat Mattoo	Helper	8140	1650
76	Dev Raj	Helper	8140	1650
77	Gian Chand	Helper	7680	1400
78	Ravi Kumar S/o Brij Lal	Helper	7680	1400

79	Bachan Lal	Helper	7680	1400
80	Baljeet Singh	Helper	7680	1400
81	Sudhir Bhatti	Helper	7680	1400
82	Tarsem Lal	Helper	7530	1400
83	Anita Handoo	Helper	7530	1400
84	Avtar Krishan Bhan	Helper	7530	1400
85	Inderjit Singh	Helper	7530	1400
86	Rajesh Kumar	Helper	7530	1400
87	Narinder Singh	Helper	7530	1400
88	Darshan Lal S/o Karam	Helper	7470	1400
89	Babu Ram S/o Isher Dass	Helper	7470	1400
90	Manga Ram	Helper	7470	1400
91	Jeet Raj S/o Paala Ram	Helper	7470	1400
92	Arun Dogra	Helper	7470	1400
93	Om Parkash	Helper	7470	1400
94	Rafiq Hussain	Helper	7470	1400
95	Subash Chander S/o M.R.	Helper	7470	1400
96	Ravi Sharma S/o Hardutt	Helper	7470	1400
97	Vijay Kumar Koul	Helper	4800	1300
98	Billoo S/o Daulat Ram	Safaikaramchari	9660	1900
99	Gogi S/o Rama	Safaikaramchari	9660	1900
100	Rozi w/O Gopi	Safaikaramchari	9850	1900
101	Parveen W/o Peter	Safaikaramchari	9480	1900
102	Aster W/o Danial	Safaikaramchari	8750	1400
103	Bakki	Safaikaramchari	6010	1300
104	Kali Charan	Safaikaramchari	8620	1650
105	Rita W/o Sadiq Massi	Safaikaramchari	8620	1650
106	Gurnam S/o Rama	Safaikaramchari	8620	1650
107	Rashida W/o James	Safaikaramchari	8620	1650
108	Shanti W/o Veera	Safaikaramchari	8620	1650
109	Sandla W/o Bhag Massi	Safaikaramchari	8620	1650
110	Pushpa W/o Mela Ram	Safaikaramchari	8620	1650
111	Sosan W/o William	Safaikaramchari	8620	1650
112	Gharoo W/o Bodh Raj	Safaikaramchari	8620	1650
113	Rani W/o Mubarkh	Safaikaramchari	8620	1650
114	Kamla W/o Saleem	Safaikaramchari	8620	1650
115	Raj Rani W/o Dhani	Safaikaramchari	8620	1650
116	Bashrian W/o Sohan Massi	Safaikaramchari	8620	1650
117	Gudlias W/o Barket	Safaikaramchari	8610	1650



118	Raju W/o William	Safaikaramchari	8610	1650
119	Simroo W/o Tosh	Safaikaramchari	8620	1650
120	Bimla W/o Kishori	Safaikaramchari	8610	1650
121	Giano W/o Wariyam	Safaikaramchari	8610	1650
122	Gurnam S/o Kheru	Safaikaramchari	3465	700
123	Koushalya W/o DharamPaul	Safaikaramchari	8620	1650
124	Rano D/o Angrezo	Safaikaramchari	8610	1650
125	Rozi W/o Vinay	Safaikaramchari	8610	1650
126	Rahul	Safaikaramchari	8610	1650
127	Sheela W/o Mohan	Safaikaramchari	8620	1650
128	Rani W/o Ashwani	Safaikaramchari	8440	1650
129	Bimla W/O Murad	Safaikaramchari	8440	1650
130	Neelam W/o Saran Dass	Safaikaramchari	8440	1650
131	Shasta W/o Sunil	Safaikaramchari	8440	1650
132	Bachnoo W/o Rattan Lal	Safaikaramchari	8440	1650
133	Santosh W/o Mohan	Safaikaramchari	8440	1650
134	Dazi W/o Saleem	Safaikaramchari	8440	1650
135	Simroo W/o Jagan Nath	Safaikaramchari	8440	1650
136	Zareena W/o Ashok Gill	Safaikaramchari	8440	1650
137	Satya W/o Shaboo	Safaikaramchari	8440	1650
138	Rakhi W/o Veera	Safaikaramchari	8440	1650
139	Pushpa W/o James	Safaikaramchari	8440	1650
140	Shakuntla W/o Suram	Safaikaramchari	8440	1650
141	Poli W/o Sadiq	Safaikaramchari	8280	1650
142	Amboo Devi W/o Chuni	Safaikaramchari	8280	1650
143	Romesh S/o Kaka	Safaikaramchari	8280	1650
144	Elizbat W/o Sharief	Safaikaramchari	8280	1650
145	Toshi W/o Romesh	Safaikaramchari	8280	1650
146	Sagar Massi	Safaikaramchari	8280	1650
147	Kishoree S/o Muneer	Safaikaramchari	8140	1650
148	Babu Ram	Safaikaramchari	8140	1650
149	Bhagu S/o Muneer	Safaikaramchari	8140	1650
150	Sisllian	Safaikaramchari	8140	1650
151	Karmoo Devi W/o Amar Nath	Safaikaramchari	8140	1650
152	Bachnoo W/o Raj Kumar	Safaikaramchari	7680	1400
153	Darshana W/o Hem Raj	Safaikaramchari	7680	1400
154	Oma Devi W/o Khem Raj	Safaikaramchari	7530	1400
155	Nazira Begum	Safaikaramchari	7530	1400
156	Kiran W/o Krishan	Safaikaramchari	7530	1400

157	Ratno Devi	Safaikaramchari	7530	1400
158	Kamlesh W/o Raj	Safaikaramchari	7530	1400
159	Alzbat W/o Vijay	Safaikaramchari	7340	1300
160	Ritu Gill	Safaikaramchari	6900	1300
161	Rattan Lal S/o Bodh Raj	Safaikaramchari	7040	1300
162	Vaishno Devi	Safaikaramchari	7470	1400
163	Shanti Devi W/o Dharam	Safaikaramchari	7470	1400
164	Raj Rani W/o Markes Bhatti	Safaikaramchari	7470	1400
165	Ramo W/io Raj	Safaikaramchari	7470	1400
166	Maluka S/o Dass	Safaikaramchari	7470	1400
167	Sohan Lal	Safaikaramchari	5180	1300
168	William	Safaikaramchari	5180	1300

